

Regular Meeting

September 9, 2025 · Glasgow Town Library

Attendance: Mayor: Paul Williams Town Council: Vice-Mayor Tom Camden, Brandell Branch, Kent Dunn, Marcie Hill, Lisa Rogers

Staff: Allyson Finchum, Town Manager/Town Clerk

|. Call to Order Town Council The Pledge of Allegiance was recited, and a prayer offered by Mr. Branch. The Regularly Scheduled Meeting was called to order by Mayor Paul Williams at 7:00 pm.

Presentations

Carol McFaddin, resident, spoke about an issue with a neighboring property that she believes has a violation of weeds.

Council Member Brandell Branch stated that the property is owned by himself, and is a butterfly habitat.

It. Appointments None

Proclamations

None

Review and Approval of Minutes of August 12, 2025

A motion was made by Ms. Lisa Rogers, seconded by Vice-Mayor Tom Camden to approve the minutes of August 12, 2025, Town Council meeting. The motion passed unanimously.

Reports and Updates

a. Public Safety Report

The August 2025 call report was submitted by Rockbridge County. No significant issues.

b. Parks and Recreation Committee

Mayor Williams stated there was no activity to report.

c. Public Works and Utilities

The Public Works report was presented by Mayor Williams. The seasonal! grass mowing and weed eating continue. Staff completed monthly water meter report readings, manual readings, notices of delinquent bills, and water cut-offs. Repairs at the sewer plant were performed. Water and sewer line repairs throughout Town were completed as necessary.

Chris Flint, Public Works Supervisor, continued, on behalf of the Town, to assist Wells Construction with the waterline project.

Staff met with potential new water and wastewater contract operators to manage the system upon departure of Jeff Rankin, current Town utility operator.

Nineteen Washington & Lee students participated in community service day and spread wood chips at the playground.

Council thanked the students for their effort.

d. Treasurer's Report

A Budget Summary Report and information on expenses over \$500 were provided in the packet.

e. Planning Commission

Vice-Mayor Tom Camden provided an update on the Planning Commission activities. The Planning Commission met on August 5th and 21st to continue review of the draft ordinances on animal control, property maintenance, and outdoor storage.

f. Town Manager's Report

Ms. Finchum reported the following: The Town is receiving additional police protection by the Rockbridge Sheriff's Department on a temporary paid basis until the Town employs their own officer.

A private film maker is coordinating with the Virginia Film Office and the Town of Glasgow to film scenes for a movie near Town Hall on October 8th.

Staff continue working on updates to the Town code. Animal control, outdoor storage, and property maintenance ordinances are under review by the Planning Commission. The Town Council scheduled a public hearing in Fall 2025.

Staff continue to address existing code violations and concerns. Violation notices will be sent to address issues following revision of Town ordinances.

The Town has acquired the former Presbyterian Church located at 908 Anderson Street. Renovations will soon start on the sanctuary for an event facility and public meetings will soon be held at the site.

Wells Construction continues making progress on replacing the main waterlines.

The Town is considering options for water and sewer operators following retirement of the current operator.

A lease is under review for the additional ground space requested by American Tower to be used for equipment and co-location on Town property.

The Town is participating in development of a Regional Hazard Mitigation Plan which allows all localities in the region to be eligible for FEMA funding in the wake of a natural disaster.

The Town audits for several previous years is in process and staff is providing information to the auditor.

Old Business

None

New Business

a. Elimination of Town Council Member Salary for Month of Absence

A motion was made by Ms. Marcie Hill, seconded by Mr. Brandell Branch to only pay salary to Town Council members who are present at the regularly scheduled monthly Town Council meeting. The motion passed unanimously.

Public Comment Period

None

Other Council Comments

None

Closed Session

Motion by Vice-Mayor Tom Camden seconded by Ms. Marcie Hill to enter closed session pursuant to Virginia Code 2.2-3711(A)(1) of the Code of Virginia for the discussion or consideration of the assignment, appointment, promotion, demotion, salaries, discipline, or resignation of specific officers, appointees, or employees of any public body.

Motion by Mr. Brandell Branch, seconded by Vice-Mayor Tom Camden, to leave closed session and certification that only items for which the closed session was called were discussed.

Roll call vote: Vice-Mayor Tom Camden-aye, Lisa Rogers-aye, Kent Dunn-aye, Brandell Branch-aye, Marcie Hill-aye. The motion passed unanimously.

Xil. Adjournment The meeting was unanimously adjourned at 7:43 pm.

Approved minutes for the Town Council Regular Meeting held September 9, 2025.

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