

Regular Meeting

June 10, 2025 · Glasgow Town Library

Attendance: Mayor: Paul Williams Town Council: Tom Camden, Lisa Rogers, Kent Dunn, Marcie Hill, Natalie Harris, Brandell Branch

Planning Commission: Chair: Deb Farina Planning Commissioners: Tom Camden, Natalie Harris, Billy Thomas, Laura Thomas

Staff: Allyson Finchum, Town Manager/Town Clerk

L Call to Order Town Council The Pledge of Allegiance was recited, and a prayer offered by Mr. Branch.

The Regularly Scheduled Meeting was called to order by Mayor Paul Williams at 7:00 pm.

Presentations

None

Appointments

None

Proclamations

None

Call to Order Planning Commission

The Special Called Joint Meeting was called to order by Planning Commission Chair Deb Farina at 7:01 pm.

Public Hearings

a. TXT-01-2025 - An ordinance to amend the Code of The Town of Glasgow,

Virginia, by repealing and replacing Chapter 18-Zoning. The purpose of the amendment is to bring the chapter related to manufactured housing inconsistent with current state regulations, to incorporate new definitions and standards into the code, to specify that multi-section manufactured homes are permitted in the R-1 and R-2 districts, to incorporate applicable provisions of Chapter 17 into this Chapter, and to eliminate Apartments as a permitted use and Manufactured Home Parks (Trailer Courts) as a Conditional Use.

b. TXT-02-2025 - An ordinance to amend the Code of the Town of Glasgow,

Virginia by repealing Chapter 17- Manufactured Homes and Manufactured Home Parks. Applicable and updated regulations are included in Chapter 18- Zoning.

The Town Manager provided a report on the proposed text amendments. Mayor Williams opened the public hearing. There were no comments from the public. Mayor Williams closed the public hearing.

Planning Commission - Discussion and Recommendation

Planning Commission Chair Deb Farina brought the Planning Commission to order.

a. TXT-01-2025 - An ordinance to amend the Code of The Town of Glasgow,

Virginia, by repealing and replacing Chapter 18-Zoning. The purpose of the amendment is to bring the chapter related to manufactured housing inconsistent with current state regulations, to incorporate new definitions and standards into the code, to specify that multi-section manufactured homes are permitted in the R-1 and R-2 districts, to incorporate applicable provisions of Chapter 17 into this Chapter, and to eliminate Apartments as a permitted use and Manufactured Home Parks (Trailer Courts) as a Conditional Use.

Chair Deb Farina stated the issue had been evaluated at their public meetings over the past few months. The Planning Commission discussed the text amendments.

A motion was made by Billy Thomas and seconded by Laura Thomas to recommend approval of the amendments as presented by staff for public health, safety and welfare of the Town. The motion passed unanimously.

b. TXT-02-2025 - An ordinance to amend the Code of the Town of Glasgow,

Virginia by repealing Chapter 17- Manufactured Homes and Manufactured Home Parks. Applicable and updated regulations are included in Chapter 18- Zoning.

The Planning Commission discussed the text amendment and stated the draft amendment was reviewed at their public meetings over the past few months.

A motion was made by Billy Thomas seconded by Laura Thomas to recommend approval of the amendments as presented by staff for public health, safety and welfare of the Town. The motion passed unanimously.

Town Council - Discussion and Decision

Mayor Williams brought the Town Council to order.

a. TXT-01-2025 - An ordinance to amend the Code of The Town of Glasgow,

Virginia, by repealing and replacing Chapter 18-Zoning. The purpose of the amendment is to bring the chapter related to manufactured housing inconsistent with current state regulations, to incorporate new definitions and

standards into the code, to specify that multi-section manufactured homes are permitted in the R-1 and R-2 districts, to incorporate applicable provisions of Chapter 17 into this Chapter, and to eliminate Apartments as a permitted use and Manufactured Home Parks (Trailer Courts) as a Conditional Use.

The Town Council discussed the text amendment.

A motion was made by Brandell Branch seconded by Marcie Hill to approve the amendment as recommended by the Planning Commission. The motion passed unanimously.

b. TXT-02-2025 - An ordinance to amend the Code of the Town of Glasgow,

Virginia by repealing Chapter 17- Manufactured Homes and Manufactured Home Parks. Applicable and updated regulations are included in Chapter 18- Zoning.

The Town Council discussed the draft amendment. A motion was made by Brandell Branch seconded by Tom Camden to approve the amendment as recommended by the Planning Commission. The motion passed unanimously.

Adjournment of Special Called Joint Planning Commission Meeting

The Planning Commission meeting adjourned at 7:19 pm.

Town Council Meeting Continues

The Town Council continued their regularly scheduled meeting.

Public Hearing

a. FY 2025/2026 Budget - Pursuant to the Code of Virginia Section 15.2-2506, A

public hearing was held on the proposed FY 2025-2026 Town of Glasgow Budget and Capital Improvements Program, including the proposed schedule of taxes, rates and fees that the Town Council intends to adopt.

The Town Manager provided a report on the FY25-26 budget. Mayor Williams opened the public hearing. There were no comments from the public, Mayor Williams closed the public hearing.

Town Council Discussion and Decision

The Town Council will reconvene on June 24th to adopt the FY25-26 budget.

Review and Approval of Minutes of April 8, 2025

A motion was made by Ms. Rogers seconded by Mr. Branch to approve the minutes of the April 8, 2025, regular meeting. The motion passed unanimously.

Reports and Updates

a. Public Safety Report

The call reports for April and May 2025 were submitted.

b. Parks and Recreation Committee

Mayor Williams reviewed the written report submitted by staff. The 2025 Rockin' the Gorge events will be held June 28th, August 2nd, September 6th and September 27th. The Parks and Recreation Committee has been working on planning the details of the

events. The Town applied for the ABC license. Port- a-johns were ordered. Flyers have been ordered.

c. Public Works and Utilities

The Public Works report for April and May 2025 were read by Mayor Williams. Cleanup of trash and brush in alleyways and pickup of debris continues. Culverts throughout the Town and along the railroad were checked. Regular mowing and weed eating continue. Water leaks at 413 Pocahontas Street and 1208 Fitzlee Street were fixed. High grass letters were sent. Public Works staff helped the Public Utilities operator with issues at the plant. Staff filled low areas with soil at the Treatment Plant. Many 811 tickets were marked. Town staff worked with Wells Construction on the waterline project. Hydrants were flushed. Staff responded to a service call for air in the line at Hotel Hill. The Fire Department burned the brush pile for the Town.

d. Farmer's Market Report

The Farmers Market remains open for the 2025 season on Fridays.

e. Treasurer's Report

A Budget Summary Report and information on expenses over \$500 for April and May 2025 were provided in the packet.

f. Planning Commission

Vice-Mayor Tom Camden reported on the Planning Commission activities which include preparation of amendment for the joint public hearing held at this meeting.

g. Town Manager's Report

Ms. Finchum reported on the following: A public hearing will be held on the FY25-26 draft budget at the June 10th Town Council meeting. State law requires the budget to be adopted at least seven days after the public hearing, no later than June 30th, the end of the fiscal year.

Staff had a meeting with the pre-auditor, Rodefer Moss, who is finishing the FY21 & FY22 review. Farmer and Cox, the Town's auditor will soon be starting the audits.

The Town Police Officer position remains unfilled. The Town Manager is working with the sheriff for temporary assistance. Alternatives to provide security and

code compliance will be addressed with Council. A temporary, part-time code compliance officer may be considered for assistance with improper outdoor storage, junk, trash, inoperable vehicles, tall grass, and other violations.

Staff continue working on updates to the Town code with the Planning Commission.

The construction of the new waterlines continues. Staff attends monthly project meetings with the engineer, CHA, VDOT, Wells Construction and others.

Other utility system repairs this month include repair of a pump at the plant.

The Town's computers have been updated over the past two months.

Old Business

None

New Business

None Xill. Public Comment Period

No comments

Other Council Comments

Mr. Brandell Branch spoke about shooting of guns in Town and finding bullets on his property. Mr. Branch also spoke about stray dogs attacking citizens. Mr. Branch requested additional police protection and continuing the search to fill the police officer position.

Ms. Lisa Rogers researched the issue and spoke about updating Town ordinances to include leash laws. Ms. Rogers also spoke about vicious dog laws.

Ms. Natalie Harris spoke about information she received from the County Sheriff's office who request citizens to take pictures of events. Ms. Harris said to limit the number of dogs per household and specific vicious breeds. Ms. Harris provided her opinion that the Town should not pay for more police protection if the County Sheriff's office is required to respond. She spoke about citizens being attacked and fear of leaving their home to attend events and meetings.

Adjourn

The meeting was not adjourned and continued to June 24th at 7 pm.

Approved minutes for the Town Council Regular Meeting held June 10, 2025.

Published by the Town of Glasgow, Virginia — an accessible web record of public proceedings.